



Effective Communications for Women in SETT

Friday April 26, 2013, 3:00 pm to 10:00 pm
EN 4000 (Faculty/Staff Lounge) Engineering Building, Memorial University

This module from the Women in SETT Leadership series enables senior students and early career female scientists, engineers and technologists to improve their workplace communication skills through experience-based learning. The objectives of Effective Communications for Women in SETT are:

- Become aware of the styles and purposes of communication;
- Identify communications challenges;
- Understand the lenses through which communication skills develop, and the factors that influence communication;
- Understand more about their own communication styles;
- Understand the importance of context;
- Become more comfortable with strategic self-promotion and elevator speeches;
- Appreciate the added complexity of communicating across differences.

Agenda Elements include:

Communication Challenges
Understanding the Dimensions of Communication
Guest Speaker on Women in SETT Communications
Communication Styles Self-Assessment & Exercises
Elevator Speeches and Self-Promotion
Personal Reflection and Dyad
Communicating Across Differences
Self-Reflection - Learning Plan

To register, email attached form to president@wiseni.ca by April 17th.

NOTE: Event registration is limited to 20 participants, so register early... There will be a pre-session engagement survey and assigned readings for participants to complete upon registration. Evening meal included.

REGISTRATION FORM

**Reservation deadline
April 17, 2013**

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*Friday April 26, 2013, 3:00 pm to 10:00 pm
EN-4000, Faculty/Staff Lounge
SJ Carew (Engineering) Building, Memorial University*

Contact Information

Full Name: _____

Mailing Address: _____

Telephone: _____

Email: _____

Area(s) of Work or Interest: _____

Membership Status (Check all that apply):

- WISE NL member
- Engineering Undergraduate Student
- Engineering Graduate Student
- Science Undergraduate Student
- Science Graduate Student
- Professional - Please specify organization: _____

Submission

When completed, email a copy to president@wisnl.ca AND bring the original with your payment to the workshop. Cheques should be made payable to: Women in Science and Engineering NL

Workshop fee

- \$ 10.00 WISE NL Member
- \$ 30.00 Non-member professional
- \$ 10.00 Non-member student

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Payment Amount: _____ Date Received: _____